**Job Safety Analysis (JSA) Template**

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| --- | --- | --- | --- |
| **Job title** |  | **Department** |  |
| **JSA number** |  | **Location** |  |
| **Activity or process** |  | **Supervisor** |  |
| **Approved by** |  | **Date** |  |

|  |  |  |
| --- | --- | --- |
| **Required training** | **Required PPE** | **Safety measures** |
| * Electrical safety training * First aid training * *[Add required training]* | * Insulated tools * Safety glasses * *[Enter required PPE]* | * Ensure all circuits are de-energized and locked out during work * *[Add safety measures]* |

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**Job Steps and Hazards Analysis**

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| --- | --- | --- | --- | --- |
| **Job step No.** | **Job step description** | **Potential hazards** | **Risk level** | **Control measures** |
| 1 | *Inspecting the work area* | Exposed wires | High (12) | Inspect electrical equipment before use; use insulated tools |
| 2 | *[Step 2 description]* | *[Enter potential hazard]* | *[Enter risk level]* | *[Enter control measures]* |
| 3 | *[Step 3 description]* |  |  |  |
| 4 | *[Step 4 description]* |  |  |  |
| 5 |  |  |  |  |

I hereby acknowledge that I have read and understood the Job Safety Analysis (JSA) for my assigned tasks. I consent to adhere to all safety measures and procedures outlined in the JSA to ensure my safety and the safety of others.

Employee Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Supervisor Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Likelihood** |  | 1 – Negligible | 2 - Minor | 3 - Moderate | 4 - Significant | 5 - Severe |
| 5 - Very likely | Medium (5) | High (10) | Very high (15) | Extreme (20) | Extreme (25) |
| 4 - Likely | Medium (4) | Medium (8) | High (12) | Very high (16) | Extreme (20) |
| 3 - Possible | Low (3) | Medium (6) | Medium (9) | High (12) | Very high (15) |
| 2 - Unlikely | Very low (2) | Low (4) | Medium (6) | Medium (8) | High (10) |
| 1 - Very unlikely | Very low (1) | Very low (2) | Low (3) | Medium (4) | Medium (5) |

**Risk Evaluation**

Use the following matrix to assess risk levels based on the severity of the risk and likelihood of occurrence   
 **Severity**

[](https://www.aihr.com/platform/?utm_source=resource&utm_medium=resource&utm_campaign=templates&utm_content=templates)